



Subject: **Business Section**

KENTUCK-IANA – TEJAS BLUEBONNETT
SHOW ME – LOUISIANA – VOLUNTEER
ARKANSAS – LONE STAR – MISSISSIPPI

Compiled by: Travis F.
(217) 345-6558

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Created on 8/11/2002 8:30:00 AM

REPORTS

Secretary report: Travis F. (See report)

Questions or additional comments:

The body decided that the workshop results from 8/10 should be sent out in the form of the solutions pamphlet.

It was noted that the secretary term is not complete until the end of the Evansville Forum in November and that the new secretary or the second term of the same secretary would begin in February of 2003 after the selection process is completed in November.

Archivist report: Keith N. (See report)

Questions or additional comments:

Interested in possibly having the shirts for most of the forums from the past several years used as a banner-type deal where at each forum the shirts are displayed in the conference area that we work in for the weekend. Reiterated that the agreement guide is available to all who wish to have it at the SZF group or from the Archivist or from the Secretary. A participant noted that document control may be exercised by having a revision "Date" enter itself into any document each time it is saved as demonstrated here in the following 'AutoText': 12-Oct-14 - ...this way the date will automatically change whenever it is updated as long as the same electronic document is used for updates. Created by Jason Travis Felton is also an 'AutoText' function that can be used in order to facilitate the control need that exists.

SZF Rep report- (See report)

Questions or additional comments:

It was noted that the report made to the WSC is attached and available to all members of the forum and anyone else for that matter.

Appreciation for the work done by the outgoing representative for the past 10 years was expressed. It was also noted that he is not going anywhere.... One member implied that the outgoing rep. would make a good ad-hoc (Development) chair for the SZF.

Ad-hoc report- (See report)

Questions or additional comments:

It was noted that the paper titled "SZF Hosting Organizer" needed to be reviewed and a decision made about the use of this as a tool for helping the hosting Region/Area be able to more efficiently organize the SZF weekend. As noted in the report- if the hosting organizer document is not accepted – then the facilitator and representative papers will have to change. The Hosting organizer paper was noted as simply a means for expediting the process with simple and straight-forward/suggested guidelines and not a mandated policy. The decision was made to take it back to the Regions as noted in the action items at the end of this document. The Facilitator and Representative papers should also then be taken back for input.

It was noted that the timeline had several changes that needed to be made based on conflicts that were noted during the discussion. Also – some changes were already known and needed to be added or omitted from the document. At this time it was noted that there needs to be a revision date and document control of the timeline and other documentation in order to help keep communication and organization an useful part of the SZF.



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Specific changes that were noted and have already been made... The Forum scheduled in November will take place on the 22-24 rather than the dates that are shown. An additional action item was added stating that all regions MUST provide input as to the conflicts that exist with the timeline so that alternative dates can be considered where feasible. In addition- A challenge was made to all Regions to be able to provide an up to date list of all RSC's that will take place from now through 2005. Several Regions have already been able to provide this information. It is hoped that all will provide this information and the inputs requested prior to the next forum. This is a formal request. If you are one of the RD's and you are reading this- Please call 217-553-5801 and I will give you money for the completion of this task. I am not kidding. Take this seriously.

The t-shirts are going to be completed and brought to the next forum. An action item was added to the list to have Andy Smith (Already has the money from several members @ \$40.00ea.) secure a vendor and have the shirts printed with the embroidered logo and the phrase on the sleeve. **It was later noted that the shirts must be made available no later than the forum in Evansville, IN, to at least the members that have already paid for them. It was noted that these members paid for the shirts nearly a year ago and the final decision has been made to complete the printing here today. It is hoped that the additional shirts will be available for purchase by other members also.**

Treasurer's Report- (See report)

Questions or additional

Income: \$1,292.00

Outgoing: \$1,560.00

Itemized on upcoming balance

Original Balance: \$1,279.00

Expenses: \$ (-268)

Balance \$1,011.00

Additional transactions were not included here. An update to the Treasurer's report will be sent when it is made available to the Secretary.

Income	Source
\$170.00	34 Reg.
\$150.00	Donation
\$26.00	7 th opening
\$40.00	7 th spk. mtg.
\$31.00	7 th closing
\$875.00	T-shirts
\$1292.00	

comments:

sheet.

made after the report and are

SELECTION PROCESS

Nominees: Andy Smith
 Joanna Meinert

Each nominee was given the opportunity to address the group of members on the floor of the forum.

Because it has been very hard to reach consensus in a situation where there are multiple nominees, a vote was taken to determine the majority decision of the members present. All members present were given the opportunity to state their decision. The Delegates from Georgia elected not to submit a decision in the interest of fairness.



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The vote tally came in at greater than 2/3 therefore the facilitator chose not to ask if there was any strong disagreement with the results and decided that Joanna was the new SZF rep.

Joanna M. selected for the SZF representative:

- This takes effect immediately

Let it be noted that the Secretary has completed the term and the position is open for nominations at this point. It was pointed out that the Secretary has served one term and is eligible for a second term if there is willingness. The secretary, Travis Felton, has expressed that he has willingness to complete a second term as Secretary. All nominations need to be made between now and the next forum. The selection process will take place at the next forum.

WEBSITE DISCUSSION

Discussion took place about the web-site and what it looks like as well as the hosting logistics that exist. Several points were made about the possibilities that exist but no real decision was made about what to pursue. The Web-site was made available to all that were in attendance in page format from a local disk. There was no way to view it online and the cost of having an Internet hook-up was not financially prudent. Some members viewed the pages but there was not much more than a foundation that could be used. Suggestions were made and an action item added (See action items at the end of this document) to secure the domain name www.szf.na.org. This may be incorrectly written but the person with the responsibility knows what the group agreed on. The USSC list web-site was also mentioned as a potential hosting arena but no discussion was entered into in this regard. In addition- a member was discussed that may have the ability to perform the hosting requirements that have been established. This discussion led into the reminder about the resources needed to keep a web-site up to date and correct so-to-speak. Only on person is currently responsible for this on the SZF group list and it is not something that this person would be able to do with a web-site.



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WHERE AM I?

SZF in Kentuckiana Region

Evansville, IN

November 23rd and 24th 2002

Hotel information: Holiday Inn Conference Center
4101 Highway 41 North
Evansville, IN 47711
1-812-424-6400
\$59+tax/night

Cut off date for rooms at the reduced rate is 11/08/2002. After this they will go at the regular rate.

Ron Schindler from Evansville is the contact point. Any questions – please contact him personally.

maxikins@hotmail.com

Topics for the event include:

Public Information. Need resources to share on that topic from the zone. Show-me region is posting a request to the members of the PI sub-committee within the region and also the areas.

Additional topics suggested for the next forum are below.

Election of world board members

Self support

SZF in Arkansas Region

Bentonville, AR

Feb 1st and 2nd 2002

Clarion Inn 211 Southeast Walton Blvd

Bentonville, AR

XNA Airport

Topics for the event include:

Service recruitment

Staying actively involved with multiple years clean

Bill Lansing is the RD for Arkansas and can be contacted at the following email for more information.

karenandbill@centurytel.net

SZF in Show-me Region

The hotel work needs to begin now.

The flyer will need to be available in January

Topics and t-shirt design should be brought to the next forum in November

SZF in Volunteer Region

The hotel work should begin by SZF scheduled in Evansville in 11/2002 and possibly be available at that time

Topics should be brought to the Forum scheduled in Arkansas, 01/2002



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Actions

Take the hosting organizer paper back to the Region for any additional input to be added from the regions

Take the timeline back to the region and come back with any conflicts that exist and suggested changes based on regional input.

Join –if you are not already a member- the SZF yahoo group

Show-me region request presentation on phone-line and PI

All regional PI guidelines and structural information that exists within the zone.

Set the SZF domain name – szf.na.org

Embroidered T-shirt completed and brought to forum

Put workshop results into Solutions pamphlet and send out

Responsibility

All RD's

All RD's

All members

RD Show-me

All RD's

Andy Smith

Andy Smith

Travis Felton

Due Date

Next forum

Next forum

Now

Next meeting

Next forum

Next Forum

Next Forum

8/26/02

In loving fellowship,
Travis F.
SZF Secretary